

RPW230 Problem Solving in PTW

Project Evaluation: Professional Toolkit (PT)

The checklists indicate project elements where your submission meets expectations, and if applicable, where it still could benefit from further development or continued refinement. (The key to the evaluative comments is included below the checklist.) Your score by category appears in the Project Evaluation to the right.

Evaluation Criteria: Content

- # Memo is framed properly, provides appropriate context & discussion of the submission, & requests appropriate action regarding the accompanying project.
- # Image is appropriate to the project.
- # Panel content for Professional Details, Professional Keynotes, Pro Development Goals, & Qualities + Characteristics includes all required elements, & effectively presents those details in a manner consistent with the project specifications.
- # Panel content for Design Knowledge & Technical Knowledge includes all required elements, appropriate additional content, & ratings in a manner consistent with the project specifications.
- # The Professional Narrative section provides meaningful explanation of the author's professional journey & potential future achievements.
- # All content is organized effectively & appropriately to complement the document's structure & design.

Evaluation Criteria: Design

- # Memos meet format and layout expectations for the genre.
- # Profile doc meets the design specs established in the project description.

Project Evaluation

Total Points (100 possible)	#
Content (40 points possible)	#
Design (40 points possible)	#
Professionalism (20 points possible)	#

Evaluation Criteria: Professionalism

- # Submission includes the required, properly labeled files in appropriate formats posted to the designated location.
- # Submissions demonstrate consistent professionalism & attention to detail.
- # Written content is grammatically sound.
- # Written content is stylistically appropriate (economical, direct), & utilizes audience-appropriate terminology.

Evaluation Criteria Key

- 1 exemplary, minor flaws only
- 2 strong, much more successful than not
- 3 evident, would benefit from more revision
- 4 particularly weak, needs significant work
- 5 missing or greatly misunderstood
- na does not apply to this submission